



April 9, 2020

Dear Fellow Employee,

Looking at our recent COVID-19 test results, there appears to be a slight surge in the number of positive results, as well as an increase in the number of persons being tested in our testing area. As you recall, this week was predicted to be a tough one in dealing with the pandemic. There is truth to that as seen by the number of deaths per day in our state and our country.

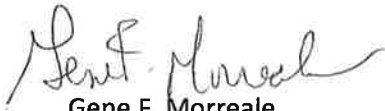
Please note the following updates:

1. To date, we have tested 413 individuals and 45 are positive. 343 are negative and today we are waiting on 25 test results, a nice decrease from where we were at yesterday (i.e. 92). We have 2 positive inpatients with 5 inpatients pending. 0 positives in the ECF. We continue to test in our testing area and those persons being tested, according to our nurses, appear sicker.
2. Cyber scams continue to rise and many are COVID-19 related. The international law agency, Interpol and the FBI report a significant increase in the number of attempted ransomware attacks on organizations and infrastructure engaged in virus response. That means us! New attacks not only work to encrypt data, they are also extracting data to sell or make public. We need you to be aware that we are all targets, at work and at home. Do not click on links in unsolicited or questionable emails. Special emphasis for our staff who are working remotely. Scammers will try any avenue to get us to click. So, please don't click! Thank you.
3. We are flying the American Flag at half mast on campus per the request of the State in recognition of the many lives lost in this pandemic.
4. As a result of significantly decreased traffic on weekends, we will be closing the café on weekends until further notice. We will be stocking vending machines with more meal choices. This past weekend, we generated \$59 of café sales. Please let me know if this creates an undue burden to you and we will do our best to respond.
5. PPE remains an ongoing issue for us. Our inventory of loop masks is starting to significantly deteriorate. We have orders in and hope to receive them soon. We do have tie back surgical masks that may have to be used until our inventory of loop masks increases.
6. Face shields should be available for all staff who are providing direct patient care. This is a significant droplet barrier that you should use. This not only will provide you with great protection, it will also help conserve your surgical mask and/or N95 mask. We have had great success in limiting exposure of our staff due to excellent adherence to PPE guidelines. Please help to make that continue.

7. I have noticed and have also been informed that everyone is pitching in to keep high touch areas clean and free from nasty stuff. Special thank you for the ED for taking this important initiative very seriously. The literature is significant in regards to transmission from touching surfaces with COVID virus on it. Keeping those surfaces clean and washing hands with soap and water frequently will protect us all.
8. No word from downstate on the need for ventilators or PPE.

I will again close with a thank you for being here, for compliance with PPE guidelines, social isolation and for being positive in the face of this pandemic. You all continue to make a positive difference.

With Sincerest Gratitude,

A handwritten signature in cursive script, appearing to read "Gene F. Morreale".

Gene F. Morreale
President and CEO