



January 4, 2021

Dear Fellow Employees,

I am pleased to report that we have had well over 600 of our employees and Medical Staff receive the vaccine to date. There is still time to receive the vaccine and a special vaccination session will be held Monday afternoon, January 4 between 2-4pm in the Medical Library Conference Room located on the first floor of the hospital.

I strongly urge you to take advantage of this opportunity as we have been notified by the State that any vaccine that we have not utilized by this Thursday, January 7, must be returned to them. Returning the vaccine may impact future allocations of the first dose of the vaccine for this organization as well as its availability for you to receive as an employee.

We will receive an allocation of the second dose of the vaccine soon. Those of you that have already received the first dose, will receive communication informing you to sign up for a date to receive your second dose here. We will continue with vaccination clinics here in the hospital for employees and Medical Staff. For those of you who received the Pfizer vaccine at Upstate, you should have received a communication from Upstate to schedule your second dose visit. We are continuing to work with Upstate to find out if there is a way to receive the second Pfizer dose here for those who don't want to travel to Upstate to receive it. For now, you must make arrangements to go to Upstate. More on that as we learn more.

We have been watching the communications regarding a newer, more contagious strain of the COVID 19 virus. This strain has been identified in the United States and no doubt it is a concern for us moving forward. As more information becomes available regarding that, we will be sure to share that with you. In the meantime, please consider receiving the vaccine while it is readily available for you.

With Sincerest Gratitude for All You Do for our patients, residents and each other,

A handwritten signature in blue ink that reads 'Gene F. Morreale'. The signature is fluid and cursive, with the first name 'Gene' being particularly prominent.

Gene F. Morreale