



March 17, 2020

Dear Fellow Employee,

I am pleased to report that we have implemented a number of safeguards which are helping to protect our patients, residents and staff. Continued vigilance is requested as we are still in a serious situation.

Please accept my sincerest appreciation for the excellent response and professionalism you have exhibited during this crisis. We are doing exactly what is needed so that our region is afforded the highest quality, safe care possible.

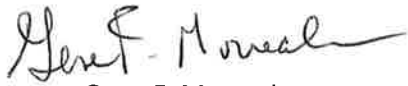
Please note the following updates:

1. This morning we will be meeting with the representatives from the Madison County Health Department and County Leadership. Our goal is to set up a centralized testing site. Our preference is to have this testing site off campus, away from patient care areas. Once this is set up, we will communicate throughout the area its location and protocol to be tested for COVID-19.
2. We have developed distinct isolation areas within the hospital where suspected or any positive COVID-19 patients will be cared for. We are also developing a surge plan in the event the number of cases in our area becomes a problem. As of this morning, there are no confirmed cases in Madison County. Each County Health Department is informed of any positive cases and will release that information to the public.
3. Our supplies, although adequate at this time, are an area of concern. We all need to do whatever possible to conserve PPE as we have a long road ahead. Please, please do your part to conserve and protect this valuable resource so that it is there when we need it.
4. We are closing down areas of food service in the Café to ensure the safety of our staff. The salad bar is closed as of today. Individual salads will be available. The hot food line will be staffed and food served. Please practice appropriate social distancing while eating your lunch in the café. If you can take your food back to your work area (i.e. break room), that is preferred. This way there will be adequate space left for those who do not have a break room.
5. I have attached to this email the latest guidelines from the CDC. Please review and feel free to post in your work area.

I will close for now with a HUGE Thank You to all of our staff and providers for being at work, for adhering to safe practices and for continuing to provide Exceptional Care. We cannot do all of what we

have done without your support and cooperation. Please continue to practice proper hygiene and follow guidelines to the best of your ability.

Sincerely,

A handwritten signature in black ink that reads "Gene F. Morreale". The signature is fluid and cursive, with a long horizontal stroke at the end.

Gene F. Morreale
President and CEO