



May 29, 2020

Dear Fellow Employee,

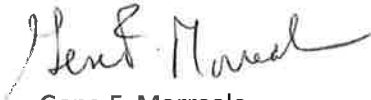
We learned last night that the Phase 2 of re-opening has been placed on hold for now. Some area Counties, including Madison, have voiced displeasure with this delay and plan on moving forward. Difficult times for sure. Our strategy is a simple one. Keep doing what we are doing as it has worked well to date. Also, continue to prepare for the upcoming weeks and months in the event there is a surge or a new wave of the virus.

Please note the following updates:

1. Our Purchasing Director has been calculating our PPE inventory with our current burn rate to determine if we have any problem areas. As I have stated in previous updates, our Achilles heel are the small N95 masks. We are down to 13 days inventory with no indication we will receive a new supply of that size. Believe me, we are working on that daily.  
With that said, if you wear a small N95 mask, please discuss with your manager the process of being fit tested again to determine if a regular size mask will fit. We have a sufficient inventory of that size mask at this time. In addition, you must participate in the reprocessing program to preserve what little inventory we have left. You will be asked to do that starting next week when you request a new size small N95. We need to work together to stretch the current inventory until we can secure a new shipment. Please help us with that.
2. Not much to report on the testing results as we only received one result back today which was negative. We currently have 118 pending results. I am sure the national labs are struggling to complete the testing with the much higher volume of tests being submitted. I will report over the weekend as we receive the results in.
3. The testing in the ECF of all staff continues. The State had informed us last night that we may need to test all our residents again. We had already completed that several weeks ago. We are going to submit that and hope we do not need to do this again to each of our residents. The State will decide. As you know, the Governor is being criticized by some of the media as well as certain family members whose loved one died in a nursing home due to COVID regarding his requirement for nursing homes to admit COVID-19 positive individuals. We have been very successful in keeping COVID-19 out of our ECF and we are working hard to keep that going.
4. The symptom monitoring program we have put in place for all staff, in all areas of our network, appears to be working very well. I ask that this continue and that documentation on the Symptom Monitoring Tracking Form be completed each work day and the completed forms provided to your manager for future use. This process is mandated by State guidelines and there is an opportunity for them to audit sometime in the future.

Thank you again for your continued cooperation, support and excellent work. Very much appreciated!

With Sincerest Gratitude,

A handwritten signature in cursive script, appearing to read "Gene F. Morreale".

Gene F. Morreale  
President and CEO