



May 4, 2020

Dear Fellow Employee,

It is a challenging day to say the least due to unanticipated computer and phone problems. The scheduled down time for upgrades did not work out as planned resulting in this unscheduled down time. I apologize for this significant inconvenience. Our talented IT staff have been working for many hours straight to help resolve this problem. We were notified just recently internet and EHR access at all locations is operational with phone service hopefully soon to follow.

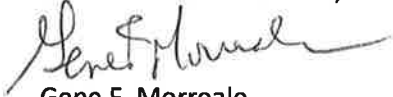
Please note the following updates:

1. Per the request of the Department of Health, we have begun COVID testing of all ECF residents and staff. A communication was sent out to family members of the residents explaining what we are doing and why. We should start receiving results of the testing by Wednesday. There remains no positive COVID residents in the ECF. The total testing will continue to confirm that.
2. The Green House employees have been getting tested. The County will be communicating the results of this effort soon. Our understanding is there have been a high number of positive results. Again, the County will communicate when they have all testing results. Please know the virus is alive and well in our area and continue to follow all safely precautions. If you are not feeling well, please contact the employee health office at 315-361-2907.
3. We have tested a total of 1104 individuals, 968 negative, 122 positive and 14 pending. Still with one COVID hospital death. There are currently 3 positives as inpatients with 7 pending. There are 17 patients with negative results. We received 72 results yesterday, 5 positive, 4 of those are outpatients. 67 tests were negative.
4. We are performing elective procedures at this time, in the OR as well as in Endoscopy. Each of those patients is required to be tested for COVID 3 days prior to the surgery/endoscopy. This challenges our process as the outside lab takes up to 48 hours to return the results. We will do our very best to communicate to the scheduled patients the results of their testing. As you know, some of the procedures require a special prep, which we don't want our patients performing the prep and then having to cancel the case due to a positive result.
5. PPE inventory today is in pretty solid shape. The washable gowns have really impacted our ability to reduce throw away isolation gowns which were in short supply. We will be receiving additional washable gowns over this month which will allow us to use those in most hospital/ECF areas requiring isolation gowns. N95 mask inventory is good with the exception of the small size. We may be able to secure more of that size very soon. The order has been placed.

6. We continue to hear that additional Federal funds will be sent to hospitals. That is wonderful news as the funds will help us continue to operate successfully. We continue to work on a program to decrease our salary expense at least through May, until there is clear indication that we can generate adequate revenue to cover the majority of our current operating costs. I will report more information on this throughout this coming week.

Please accept my continued gratitude to all our employees for a job well done through this difficult crisis.

With Sincerest Gratitude,

A handwritten signature in black ink, appearing to read "Gene F. Morreale", with a long, sweeping horizontal stroke extending to the right.

Gene F. Morreale
President and CEO